

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Thursday, April 20, 2017
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of February 28, 2017
6. Public Comment
7. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Bryan Painter
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Kilpatrick
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Kenny Naylor
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Kevin Grant
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- L. Food Safety Services – Stan Stromberg
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- II. Ag Communications and Outreach Update – Betty Thompson

8. Consideration and Proposed Action on Claims

9. Consideration and Proposed Action on Purchases/Contracts
- OSU Pesticide Applicator Training Contract for FY 2018 (year 2 of 5 year contract with Oklahoma State University) - \$143,000**
 - Unwanted Pesticide Disposal Program Contract for FY 2018 (year 4 of 5 year contract with Stericycle) \$250,000**
 - OSU laboratory testing fees for soil and water samples related to environmental pollution investigations - \$9,800**
 - OSU and ODAFF Soil Fertility Research Contract for FY 2018 (year 1 of 5) as described in 2 O.S. § 8 – 77.7 (A) For the purpose of conducting soil fertility research and extension involving efficient fertilizer use for agronomic crops and groundwater and surface water protection from plant food nutrients - \$450,000**
 - OSU Disease lab testing fees for the USDA Farm Bill grape survey - \$5,760**
 - FY 18 - A T & T Wireless - Agency cellular pooled plan phone and data service - \$110,000.00**
 - FY 18 - Comdata-Vehicle fuel and maintenance - \$1,500,000.00**
 - FY 18 - Agency Workers Comp Insurance premium - \$340,000.00**
 - FY 18 - Department of Public Safety - Unarmed Security - \$15,000.00**
 - FY 18 - Bank of America - Credit Card charges - \$30,000.00**
 - FY 18 - Federal Express - Agency Shipping Services - \$25,000.00**
 - FY 18 - Petroleum Traders- Bulk Fuel - \$60,000.00**
 - FY 18 - NASDA - Membership dues - \$10,700.00**
 - FY 18- Oklahoma Capital Improvement Authority - Bond payments - \$1,669,917.01**
 - FY 18 - Oklahoma Employment Security Commission - Unemployment benefits - \$30,000.00**
 - FY 18 - Oklahoma Public Employees Retirement System - Retirees unused sick leave for agency - \$40,000**
 - FY 18 - OMES - Department of Central Services- Printing - \$7,000.00**
 - FY 18 - OMES - Department of Central Services - Liability, vehicle personal property, equipment, contents, Tort and Directors and Officers Insurance - \$85,000.00**
 - FY 18 - OMES - EBC – FICA Savings - \$22,000.00**
 - FY 18 - OMES - Facility Services - Service Management Agreement - \$333,477.00**
 - FY 18 - OMES - ISD - Service Level Agreement - \$679,534.00**
 - FY 18 - OMES - OPM - Merit System Charges - \$26,000.00**
 - FY 18 - PDS Solutions - Agency Printer Maintenance - \$13,500.00**
 - FY 18 - Pitney Bowes - Mail Machine Rental and Supplies - \$20,000.00**
 - FY 18 - Presort First Class - Presort mail services - \$6,000.00**
 - FY 18 - Turnpike Authority - Pike Pass - \$21,000.00**
 - FY 18 - US Postal Services - Agency Postage - \$90,000.00**
 - FY 18 - Walnut Building LLC - Warehouse storage - \$14,000.00**
 - FY 18 - Xerox - Leases for agency copy devices - \$65,000.00**
 - FY 18 - Galt - Temporary services contracts for all divisions - \$215,000.00**
 - FY 18 - Aircraft Hanger Space - \$8,700.00**
 - FY 18- WLS - Helicopter Maintenance and Repair - \$35,000.00**
 - FY 17 - Purchase of Scotsman Touchfree ice macine for the employee breakroom - \$6,975.75**
 - Contract employee for Dairy Services - \$30,000**
 - FY 18 – \$12,000 – Use FedEx to ship live tree and shrub seedlings to customers throughout Oklahoma**

FY 18 - \$16,000 – Purchase parts, supplies and repairs for farm equipment from John Deere for Forest Regeneration Center

FY 18 - \$15,000 – Purchase tree and shrub seed for planting to grow seedlings that we sell at FRC

FY 18 – \$6,000 – Purchase oil and petroleum products for vehicles and equipment

FY 18 - \$15,000 – Purchase pesticides and fertilizers for Forest Regeneration Center and Forest Tree Improvement Center

FY 18 - \$12,500 – Purchase propane for Forest Regeneration Center and Forest Tree Improvement Center

FY 18 - \$6,000 – Purchase water for FTIC from McCurtain County Rural Water (Idabel)

FY 18 - \$10,000 – Purchase bags to ship seedlings

FY 18 - \$10,000 – Purchase boxes to ship seedlings

FY 18 - \$2,500 – Purchase electricity and sanitation services for FTIC from Idabel Public Works Authority

FY 18 - \$2,500 – Purchase services to test seed for germination and quality from USDA – Lab & Field Testing

FY 17 - \$40,000 – Purchase a John Deer Tractor w/Front End Loader attachment

FY 17 - \$9,900 – Purchase up to \$9,900 worth of medium material to grow our containerized seedlings.

FY 17 - \$1,500,000 – Firefighting Compact Resources – Opening of the Firefighting Compact Resources between the Southern Thirteen States

FY 17 - \$5,600 – B&W – Repairs of OFS fire truck damaged during suppression

FY 17 - \$21,363 – Thermo Cool Products – Purchase of thermos-gel to be used in the single engine air tankers to fight fires in Oklahoma

FY 18 - \$40,631 – Federal Grant – This allows our IMT, fire personnel, and some fire departments to utilize ESRI Collector.

FY 2017 – \$5,835 – Made in Oklahoma Bags for re-sale to MIO program participants

FY 18 – \$3,000 – Renewal of Agreement with a consultant assisting the International Marketing Program staff with the Oklahoma Economic Development internationally

FY 18 - \$9,400 – Agreement for graphic designer to work with Ag in the Classroom, Farm to School, and Plasticulture programs

FY 18 - \$10,000 – Agreement with Oklahoma State University to develop and update Ag in the Classroom curriculum

\$528,803.26 – USDA has provided a Specialty Crop Block Grant to ODAFF with the objective to solely enhance the competitiveness of specialty crops.

10. Consideration and Proposed Action on Cases Resolved by Stipulations

Consumer Protection Services

J. A. King Scale Co., 1100 S. E. 66th Street, Oklahoma City
Johnson Fertilizer, Inc., P. O. Box 9, Sayre, Oklahoma
N. Jonas, P. O. Box 425, Bensalem, Pennsylvania
One Degree, 15601 HWY 51, Tahlequah, Oklahoma
Pioneer Scale, Co., P. O. Box 1255, Benton, Arkansas
Pitzer's Lawn, 11401 South Broadway, Edmond, Oklahoma

Investigative Services

Clayton Webb, 15552 HWY 51A, Watonga, Oklahoma

**Possible Executive Session (if approved by the required number of members present):
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. Consideration and Proposed Action on Delegation of Authority

**Delegation of Authority to Grant Exceptions from the Requirements of
OAC 35:48-3-14**

12. Old Business

13. Consideration and Proposed Action – Next Board meeting scheduled for
Tuesday, May 23, 2017, in Oklahoma City.

14. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

15. Adjournment