

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, April 3, 2018
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

*Prior to the Board meeting, members of the Board and staff from ODAFF will meet in the Ag Board Room to have coffee, donuts, and fruit while the Board Members tell their story. Board Members, staff, and the public may discuss program issues during this time; no votes or action will be taken during this time.

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of March 6, 2018
6. Public Comment
7. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Bryan Painter
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Kilpatrick
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.

- D. Food Safety & Consumer Protection Services – Kenny Naylor
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards. Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.
- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- II. Ag Communications and Outreach Update – Betty Thompson
8. Consideration and Proposed Action on Claims

9. Consideration and Proposed Action on Purchases/Contracts

Professional Services – the AEMS Division will soon be completing a four year contract with CNMP - \$45,000
Professional Services – approval for renewal OSU Poultry Education Program - \$48,276
Professional Services – renewal with OSU Contract for soil and water testing - \$5,000
FY18 - \$23,000 – purchase of fire suppressant for aerial firefighting
FY18 - \$1,500,000 – Firefighting Compact Resources
OSU Pesticide Applicator Training Contract for FY 2019 - \$130,000
Unwanted Pesticide Disposal Program Contract for FY 2018 - \$350,000
OSU Laboratory testing fees for soil and water samples - \$9,800
OSU and ODAFF Soil Fertility Research Contract for FY2019 - \$450,000
Verizon Service for FY2018 for cell phones and internet - \$21,000
ESRI software maintenance contract for FY2018 - \$7,626.00
OSU Produce Safety Training Contract FY2019 - \$504,000
FY18 - \$39,975 – Creation and Implementation of social media campaign and graphic design projects for Agritourism Oklahoma Wine Trails
FY18 – Made in Oklahoma Bags for re-sale to MIO program participants - \$6,000.00

10. Consideration and Proposed Action on Cases Resolved by Stipulations

Consumer Protection Service

Bugman Pest Control, 318 N. Date, Broken Arrow, Oklahoma
Farmers Grain Co., 313 4th Street, Kremlin, Oklahoma
The Master Gardner Co., 5770 N. Blackstop Road, Spartanburg, South Carolina
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Aubrey Wade, 715 S. 32nd Street, Muskogee, Oklahoma

****Possible Executive Session (if approved by the required number of members present):**
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. Consideration and Proposed Action – Next Board meeting scheduled for **Tuesday, May 8, 2018** in Oklahoma City.

12. Old Business

13. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

14. Adjournment

****Members of the Board and staff from ODAFF may join for lunch. Board members, staff, and the public may discuss program issues during the luncheon; no votes or action will be taken during the luncheon.***