

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, August 30, 2016
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of July 12, 2016
6. Public Comment
7. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Bryan Painter
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Kilpatrick
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Kenny Naylor
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Kevin Grant
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Wilbert Hundl, Jr.
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- L. Food Safety Services – Stan Stromberg
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- II. Ag Communications and Outreach Update – Betty Thompson

8. Consideration and Proposed Action on Claims

9. Consideration and Proposed Action on Purchases/Contracts

OSU Ag Research and Extension FY 17 - \$50,000

To develop and fund the administrative structure of the Innovation Fund, a pilot mechanism designed to rapidly address the emerging issues such as recurring drought, interplay between global and local markets, pests and invasive species, climate variability, applications of genomic, geographic and other new technologies through innovative research and extension solutions that are responsive to agricultural and natural resource industry needs.

Settlement agreement to pay Oklahoma Veterinary Medical Association (OVMA) \$12,000 from the pet overpopulation fund for FY16.

A settlement agreement was necessary, due to the fact that; while an agreement was put into place for FY16, there was not a payment mechanism (purchase order) in place to pay OVMA.

Contract and sole source for Oklahoma Veterinary Medical Association Pet-Overpopulation agreement for FY17.

The purpose of this contract is to allow OVMA to act as Administrator for the Oklahoma Pet Overpopulation fund, to evaluate applicants, register and record qualified veterinarians, and distribute funds from the Pet Overpopulation Fund for services rendered as approved by the Department. We have budgeted \$20,000 for FY17 for this, but this amount depends on the amount of funds collected. The Pet Overpopulation Fund is in Oklahoma Department of Agriculture, Food and Forestry Administrative Rules 35:15-12-1 and as such is mandated by law. Failure to disburse these funds to OVMA would be in violation of the law and would be a misappropriation of designated funds.

Purchase order for printing of certificates of veterinary inspection for \$5,480.00.

Purchase order for USA Herds maintenance renewal & sole source for the time period of December 1, 2016 through November 30, 2017. One year of maintenance and support of the USAHERDS application from Computer Aids, Inc. The cost for one year is \$25,000.

We are requesting approval early to allow time for the request to be submitted and approved by OMES and to avoid any interruption of our maintenance and support. If this expense is not approved we will potentially lose the ability to retrieve livestock identification information to complete disease trace backs in a timely manner. Not only would this cost stake holder's money in extra testing requirements, but would also cause us to lose USDA Cooperative Agreement funding.

Southern Pine Beetle Prevention Program-Dorothy Rose Trust FY17 - \$3,800.

Federal Grant to cover the prevention of Southern Pine Beetle from spreading from one landowner to the next. This is a very invasive insect and without this prevention program the threat to landowner's revenue could be severe.

Shipping Bags for Seedlings

FY17 - \$14,000.

Bags are essential in the shipping of over 3 million seedlings to landowners in Oklahoma and surrounding states. Bags are specifically designed with paraffin lining to retain moisture during the shipping process thereby maintaining seedling quality. Without bags there is no way to ship the seedlings resulting in loss revenue.

Don't Move Fire Wood**FY17 - \$20,000.**

Federal funding is used to purchase promotional and education items as a part of the "Don't Move Fire Wood" campaign. This ongoing program increases citizen awareness of the risk of transmitting invasive pests through the moving of fire wood. By not purchasing these items, this message cannot be spread as fast and effectively. Invasive pests pose a severe threat to Oklahoma's forests and forest industry.

Replacement Dozer Tracks**FY17 - \$10,000.**

Replacement of tracks on four dozers in the South East Area that are badly worn. This is part of the ongoing maintenance needed for wildland firefighting equipment operated by our division. Not maintaining equipment increases the risk to firefighters and reduces the effectiveness of the equipment (leading to potentially larger wildfires and loss of natural resources, property or life).

Aerial Wildfire Detection**FY17 - \$78,000.**

Detection of wildfires in the Forestry Services Protection Area is primarily accomplished utilizing fixed-wing aircraft provided through a contract with a private vendor. This contract will require detection on high fire danger days in the East Central and Southeast Areas with an option for call-when-needed detection services in the Northeast Area. Without this contract new wildfires will go undetected for a longer period of time resulting in larger fire sizes, increased numbers of response personnel needed to control the wildfire, and possible increased loss of life, residences, and natural resources.

Command and General Staff Vehicle**FY17 - \$35,000.**

A sport utility vehicle is needed to replace vehicle experiencing frequent major mechanical repairs and has become unreliable. This is a primary fire response vehicle. This purchase is necessary to provide reliable transportation to wildfire incidents anywhere in Oklahoma. In addition, delaying this purchase will result in increased spending necessary to keep this vehicle road-worthy and available when needed. This purchase will primarily be accomplished with funds from a Federal grant.

Utility Vehicle (UTV)**FY17 - \$33,000.**

Two UTVs will be purchased to support wildfires and prescribed burning on State and Federal lands. The two UTVs will be purchased using dollars from a Federal Grant. This purchase is necessary to reduce the response time of firefighters to trouble areas on wildfires and prescribed burns. The UTVs are also necessary to transport timely logistical support needs to firefighters on large incidents anywhere in Oklahoma.

Wildland Fire Personal Protective Equipment**FY17 - \$25,000.**

Forestry Services front-line firefighters and support personnel are in need of replacement wildland fire personal protective equipment (PPE) that meets NFPA 1977 standards. PPE includes: fire resistant pants and shirts, gloves, hardhats, boots, fire shelters and fire resistant cold weather jackets. This equipment is mandatory for all personnel responding to wildfires or supporting prescribed burns anywhere in Oklahoma. This equipment must be periodically updated. Current PPE is old, in poor condition and in need of replacement. Without this equipment there is an increased risk to personal safety to Forestry Services' firefighters and liability to the Agency. This purchase will primarily be accomplished with funds from a Federal grant.

Wildland Fire Boots**FY17 - \$6,000.**

Purchase of Wildland Firefighter boots for OFS front-line personnel from College Shoe Shop. This equipment is mandatory for all personnel responding to wildfires or supporting prescribed burns anywhere in Oklahoma. This equipment must be periodically updated. Without this equipment there is an increased risk to personal safety to Forestry Services' firefighters and liability to the Agency. This purchase will primarily be accomplished with funds from a Federal grant. This request supersedes a previously approved board request.

10. Consideration and Proposed Action on Agency Travel
11. Consideration and Proposed Action on Cases Resolved by Stipulations

Agricultural Environmental Management Services**Ntzia, Cha, 52598 S. 519 Road, Rose, Oklahoma****Solitude Farm, LLC, 5863 W. State Highway 76, Anderson, Missouri****Sooner, LLC #1, 5863 W. State Highway 76, Anderson, Missouri****Consumer Protection Services****Jeff Cooper, 21345 Job Road, Howe, Oklahoma****Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee****Lawn Buster, 3649 Elizabeth St., Choctaw, Oklahoma****Marshall Aerial Spraying, LLC, 8403 Ridgeview Dr., Newalla, Oklahoma****Outdoor World Lawn Care, 10313 Plymouth Ct., Oklahoma City, Oklahoma****Superior Termite & Pest Control, 205 S. 85th E. Ave., Tulsa, Oklahoma**

12. Consideration and Proposed Action on Cases by Consent Order

Agricultural Environmental Management Services**Mahard Egg Farm-Boogie Hill, P. O. Box 248, Prosper, Texas**

**Possible Executive Session (if approved by the required number of members present): As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

13. Consideration and Proposed Action on Agriculture Enhancement and Diversification Board Recommendation to approve applications.
14. Old Business
15. New Business – Next Board meeting is scheduled for Wednesday, October 19, 2016, in Boise City, Oklahoma.
16. Adjournment