

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, December 8, 2015
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of November 10, 2015
6. Public Comment
7. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Bryan Painter
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Kilpatrick
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Kenny Naylor
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Kevin Grant
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Wilbert Hundl, Jr.
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- L. Food Safety Services – Stan Stromberg
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- II. Ag Communications and Outreach Update – Blayne Arthur

8. Consideration and Proposed Action on Claims

9. Consideration and Proposed Action on Purchases/Contracts

John Vance Motors - Purchase of a 2016 Ford Fusion Hybrid compact sedan. This vehicle will replace an aging fleet vehicle with over 250,000 miles. - \$45,584.00

Bob Moore Ford - Purchase of a 2016 Ford F-150 CNG Bi-Fuel pickup. This vehicle will replace an aging fleet vehicle with over 250,000 miles. - \$31,473.00

Cory's Audio - Completion and installation of video and audio equipment of the newly renovated 3rd floor conference rooms 300 and 301. - \$15,732.28

Overage for FSIS USDA Federal FY 15 contract. Needing to add \$4,344.48 to finish out purchase order. This is for USDA/FSIS to perform duties when Food Safety Meat Inspectors have issue with their Federal Computer. These fund are refunded at 50% to our cooperative agreement with USDA.

Add more for FY16 contract for USDA/FSIS. \$5,000.00. Had already requested \$15,000.00 but since FY 15 was more, needed to raise FY 16. These fund are refunded at 50% due to our cooperative agreement with USDA.

\$160,000 – Purchase of 59 pumps to be resold to Rural Fire Departments through the Community Fire Assistance Revolving Fund

\$100,000 – Purchase PPE, Tools, A/V Equipment for the Wildland (G130 & G131) Crosswalk Training through DOD Email and State Contracts – Federal Grant

\$48,500 - Urban Pass-Thru Grant Projects – Federal Grant

- Oklahoma City
- Tulsa

Printing of Ag in The Classroom playing cards to be used as an upper level resource for teachers to integrate Ag literacy through mathematics and financial and economic literacy. - \$15,000.00

\$25,000 for contract bid for certified pilot services and helicopter hanger storage for statewide predator and feral swine management operations.

\$550,000 – Online Licensing Services Purchasing with Kelly Registration Systems

10. Consideration and Proposed Action on Cases Resolved by Stipulations

Agricultural Environmental Management Services

Bobby Fain, 719 E. 8th Suite B, Okmulgee, Oklahoma
Herbel Land and Cattle, Route 1 Box 16, Hooker, Oklahoma
Roger Mead, P. O. Box 155, Heavener, Oklahoma
Patrick R. O’Herin, 64561 E. 350 Road, Jay, Oklahoma
Karen Perry, 44282 Goat Bluff Road, Wister, Oklahoma
Jerry Spitz, 20864 S. Frontage Road, Canute, Oklahoma
Jimmy Stroud, 40388 SCR 4600, Keota, Oklahoma
Sy Sah Xiong, 38265 S. 510 Road, Eucha, Oklahoma

Consumer Protection Services

Critter Control, 835 S. E. 30th, Suite A, Oklahoma City, Oklahoma
Cross Brand Feed and Alfalfa, Inc., P. O. Box 187, Lewis, Kansas
Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee
Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee
Midwest Pest Control, Inc., 5466 S. 103rd. E. Avenue, Tulsa, Oklahoma
Steak Express, 2606 N. Moore Avenue, Moore, Oklahoma

**Possible Executive Session (if approved by the required number of members present): As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. Considered and Proposed Action on Agriculture Enhancement and Diversification Board Recommend to approve applications.
12. Old Business
13. New Business – Next Board meeting is scheduled for Tuesday, January 26, 2016, in Oklahoma City
14. Adjournment