

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, December 12, 2017
11:30 a.m.

Mark Twain Elementary School
541 S. 43rd West Avenue
Tulsa, OK 74127

*Prior to the Board meeting, members of the Board and staff from ODAFF will visit Mark Twain Elementary School. Board Members, staff, tour guides, and the public may discuss program issues during the tour; no votes or action will be taken during the visit.

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of October 24, 2017
6. Public Comment
7. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Bryan Painter
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Kilpatrick
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.

- D. Food Safety & Consumer Protection Services – Kenny Naylor
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards. Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.
- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Kevin Grant
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- II. Ag Communications and Outreach Update – Betty Thompson
8. Consideration and Proposed Action on Claims

9. Consideration and Proposed Action on Purchases/Contracts

Walker Group LLC - \$5,800.00

Oklahoma Veterinary Medical Association - \$20,000.00

USAHerds Maintenance Contract - \$14,583.33

USDA Food Safety & Inspection Service IT Support - \$20,000.00

FY19 - \$20,600 – Renewal of agreement/membership with Western Gulf Forest Tree Improvement Cooperative

FY19 - \$11,300 – Renewal of agreement/membership with Auburn Nursery Cooperative

FY19 - \$15,000 Federal Funds – Statewide urban forestry educational activities grant

FY19 - \$64,500 Federal Funds – Assist cities with addressing peak storm water issues including quality and quantity mitigation measures through tree canopy management

FY18 - \$13,100 – Purchase of five truck beds, to complete outfitting of five Type 6 Engines

FY18 - \$38,000 – Purchase of a one ton, fifteen passenger van.

FY18 - \$6,354.00 – pole barn/storage building at Forest Regeneration Center in Goldsby

FY 2018 – Homebuilders Association of Greater Tulsa - \$12,000.00

FY 2018 – Printing of 5,000 AITC Posters - \$18,000.00

FY 2018 – Printing of 2,500 copies of AITC Booklets - \$8,700.00

10. Consideration and Proposed Action on Cases Resolved by Stipulations

Agriculture Environmental Management Services

Byron Davis, 46194 S. 670 Road, Jay, Oklahoma

Animal Industry Services

Jason Martin, 53994 S. 680 Road, Colcord, Oklahoma

Consumer Protection Services

Eagle Iron Metal, P. O. Box 648, Marlow, Oklahoma

**Possible Executive Session (if approved by the required number of members present):
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. **Consideration and Proposed Action on Amended Agreed Order**

Agriculture Environmental Management Services

Cimarron Pork Inc., Logan County, Oklahoma

12. Consideration and Proposed Action – Next Board meeting scheduled for **Tuesday, January 23, 2018** in Oklahoma City.

13. Old Business

14. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.
15. Adjournment

**Members of the Board and staff from ODAFF will visit Mark Twain Elementary School. Board members, staff, tour guides, and the public may discuss program issues during the tour; no votes or action will be taken during the visit.*