

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Tuesday, July 12, 2016  
10:00 a.m.

2800 N. Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of May 24, 2016
6. Public Comment
7. Consideration and Proposed Action on Division Reports
  - I. A. Administrative Services – Bryan Painter  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Tanna Kilpatrick  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – George Geissler  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Kenny Naylor  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
  - F. Wildlife Services – Kevin Grant  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
  - G. Agricultural Statistics – Wilbert Hundl, Jr.  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
  - H. Market Development Services – Jamey Allen  
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
  - I. Agricultural Environmental Management Services – Jeremy Seiger  
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
  - J. Office of General Counsel – Teena Gunter  
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
  - L. Food Safety Services – Stan Stromberg  
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
  - II. Ag Communications and Outreach Update – Bryan Painter
8. Consideration and Proposed Action on Claims

9. Consideration and Proposed Action on Purchases/Contracts

**OSU - Poultry Disease Control Research for FY17 - \$48,276**

The funding is for education training for operators of poultry feeding operations and land applicators of poultry waste provided by Oklahoma State University through the Oklahoma Cooperative Extension Service.

**Oklahoma Department of Career and Technology Education - Oklahoma Horizon Agriculture News Program for FY17 - \$53,438**

For the for the purpose of producing the Oklahoma Horizon Agricultural News Program. They will develop and direct a weekly television program that focuses on Oklahoma rural economic development, Oklahoma agriculture, and career and technology education in Oklahoma. To provide a media director for the weekly show that will be responsible for the production and placement on Oklahoma local television.

**Rural Enterprises Incorporated for FY17 - \$476,250**

This contract is with REI for the purpose of assisting agriculture and improving Oklahoma's rural communities through REI's Rural Development and Housing Programs. REI has the expertise and unique agribusiness and rural development programs already in place. REI is the only entity in the state that provides a full menu of services including programs such as our Business Incubator/Commercial Facilities Program, a Market Rate Housing Program, Entrepreneurial Programs for Women, Native American and other minority businesses, and Business Lending programs that assist in essential aspects of agribusiness and rural community development.

**Tulsa State Fair for FY17- Expo Square - \$39,375**

The amount of \$39,375.00 goes directly for the purpose of promoting the Oklahoma agriculture industry through national agriculture events, Tulsa State Fair Junior Livestock Auction, and the Tulsa State Fair Livestock Scholarship Program.

**Oklahoma State University - Agriculture Leadership Program for FY17 - \$38,000**

This contract is for the purpose of educating and training young leaders in the Oklahoma Agriculture Industry. The program focuses on developing potential leaders through personal and group study sessions. To help potential leaders develop a better understanding of the various systems of economics and government. To help program participants increase and utilize their own knowledge and skills in order to solve problems and to explore opportunities for Oklahoma agriculture. To develop and teach a curriculum including, leadership development; communication; government operations and institutions; economics, resource allocation, marketing and finance problems in agriculture; sociology; religious and cultural studies, major issues that affect Oklahoma and US agriculture, and political process, international trade, water and energy.

**Made in Oklahoma Coalition for FY17 - \$254,790**

The amount of \$254,790.00 goes directly to support a unique public/private partnership that establishes a marketing program for the purpose of promoting food brand awareness, trade and consumer loyalty for Oklahoma food products through a variety of cooperative marketing activities. In addition, MIO promotes business retention, increase of sales to retail and foodservice outlets and business expansion.

**Oklahoma Youth Expo for FY17 - \$89,063**

This amount of \$89,062.00 will directly support the 2017 state-wide spring junior livestock show. For 101 years, the youth of the state of Oklahoma have exhibited some of the finest livestock in the country at OYE, which carries the title of “The World’s Largest Junior Livestock Show” with participants from all 77 Oklahoma counties. OYE also provides agricultural scholarships and leadership-training programs for Oklahoma students. The 10-day OYE generates an economic impact of \$24.5 million to the OKC economy and provides hundreds of youth with scholarships to continue their education at a collegiate level.

**Graphic Design for FY17 - \$35,000.00**

The Agritourism Program is currently seeking a creative agency to maintain the Agritourism brand while developing new print materials, refreshing website content, strategically updating social media channels, and assisting with social and website analytics. It is the goal of the Agritourism Program to utilize all marketing channels to create a consistent brand awareness campaign and utilize social channels for seasonal promotions within the many categories of Agritourism.

Purchase of 4 surface tablets, printers, mouse and cases for use by field staff - \$9,600.

Professional Services – FY17 request for approval of \$170,000 to fund MOA with OWRB to sample LMFO groundwater monitoring wells around lagoons. Funding is provided from EPA and dispersed directly to OWRB through OSEE.

**Urban Forestry Council**

**FY17 - \$20,000.**

**Increase from \$15,000 to \$20,000**

This is a statewide urban forestry educational activities grant. Without this program the citizens of Oklahoma would not have the knowledge to perform proper tree care. Federal Funding

**Southern Pine Beetle Grant – Clifford City**

**FY17 - \$4,000.**

This grant thins existing stands of pines, protecting them for pine beetle attack. Without this there could be economical loss to the landowners.

**Public Awareness Campaign, National Cohesive Fire Strategy**    **FY17 - \$110,000.**

Development of campaign to bring public awareness on wildland fire preparedness.

**Purchased of 220 gram balance. Purchase not to exceed \$12,349.95.**

Purchase of the 220 gram capacity balance for use in metrology testing. This is necessary to replace a balance that had lost low level measurement capability. Without the purchase of this balance the Bureau of Standards would be unable to fulfill all of the parameters of its accreditation.

**Purchase for repair service for Ion Chromatograph. Repair service not to exceed \$5,527.00.**

**Purchase of various laboratory supplies (i.e. glassware, pipetters, etc.). Purchase of laboratory supplies not to exceed \$19,933.07.**

Purchase of Laboratory supplies consist of glassware/small tabletop instruments/supplies. These purchases are necessary to fulfill our regulatory testing for the State of Oklahoma.

**Purchase of a Geminator with a Humidifier. Purchase not to exceed \$14,900.00.**

Purchase of germinator with a humidifier for the Seed Laboratory is necessary to replace a non-functioning germinator used in regulatory and private seed testing.

10. Consideration and Proposed Action on Cases Resolved by Stipulations

**Agricultural Environmental Management Services**

Breckenridge Farm, LLC, 5863 W. State HWY 76, Anderson, Missouri

Canyons Farm, LLC, 5863 State Hwy 76, Anderson, Missouri

Deer Valley Farms, LLC, 5863 State Hwy 76, Anderson, Missouri

Thomas & Misty Leigh Denny, 19169 E. 400 Road, Jay, Oklahoma

Khou Yang & Txarh Her, 46129 CO Road 700, Jay, Oklahoma

Snowbird Farm, LLC, 5863 W. State HWY 76, Anderson, Missouri

Sooner, LLC #2, 5863 W. State HWY 76, Anderson, Missouri

**Consumer Protection Services**

Michael Biglow, 705 long Beach, Oklahoma City, Oklahoma

Park Hill Plants Nursery, P O Box 260, Tahlequah, Oklahoma

**Animal Industry Services**

Steven & Misty Reihm, P. O. Box 31, Cleo Springs, Oklahoma

11. Consideration and Proposed Action on Cases by Consent Order

**Consumer Protection Services**

Sooner Scale, Inc., P. O. Box 82386, Oklahoma City, Oklahoma

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\*\*Possible Executive Session (if approved by the required number of members present): As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

12. Old Business

13. New Business – Next Board meeting is scheduled for Tuesday, August 30, 2016, in Oklahoma City

14. Adjournment