

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, June 30, 2015
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of May 7, 2015
6. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Nancy Tackett
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Paul Kerr
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Kenny Naylor
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.
 - E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.

F. Wildlife Services – Kevin Grant

Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.

G. Agricultural Statistics – Wilbert Hundl, Jr.

Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.

H. Market Development Services – Jamey Allen

Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.

I. Agricultural Environmental Management Services – Jeremy Seiger

Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.

J. Office of General Counsel – Teena Gunter

Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.

L. Food Safety Services – Stan Stromberg

Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

II. Ag Communications and Outreach Update – Blayne Arthur

7. Consideration and Proposed Action on Claims

8. Consideration and Proposed Action on Purchases/Contracts

OMES – Installation cost for the wiring of phone and data communications for the 3rd floor renovation. - \$88,662.22

Authentic Promotions – 2015 Employee Appreciation Gifts - \$8,814.65

Funding for required poultry waste management training and education - \$54,000.00

Electricity for Broken Bow Office – FY16 -- \$14,000

Telecommunications for Broken Bow Office – FY16 -- \$11,000

Utility – trash, water, sewer for Broken Bow Office – FY16 -- \$7,000

Equipment Repair for Broken Bow Office – FY 16 -- \$11,000

Telecommunications for East Central Offices – FY16 -- \$6,500

Propane, Water and Trash for East Central Offices – FY 16 -- \$11,500

Electricity for East Central Offices – FY 16 -- \$7,250

Equipment Repair and supply East Central Offices– FY 16 -- \$8,000

Equipment maintenance and Repair OFS labor East Central Offices – FY 16 -- \$6,500

Safety Supplies and materials East Central Offices – FY 16- \$7,500

Renew current Cooperative Agreement between Forestry Services and the National Wild Turkey Federation through FY 2016, as authorized in the terms of the agreement and PO #040916676. Other supporting financial partners are the Oklahoma Department of Wildlife Conservation, Texas Parks and Wildlife, and NWTf. FY 16 - \$20,000

Utilize funds in the donations account to fund three capital improvement projects (2 pole barns and a pesticide storage unit) that are authorized and being funded through OMES - \$12,269.58

Hazard Mitigation (80/20) Grant Program is for projects to reduce the wildfire risk and/or hazard in Oklahoma's Wildland/urban interface communities. Grant priority will be given based on community-at-risk level, establishment of a local Firewise Council or Board, and type of project submitted. This grant program funded through the U.S. Forest Service for \$50,000

Supporting communities with developing a Community Wildfire Protection Plan (CWPP) grant program. This program is designed to assist communities financially in developing a CWPP. This grant program funded through the U.S. Forest Service \$169,509

Continue to develop an Invasive Species (Eastern Redcedar) Demonstration Area in Stillwater, Oklahoma. This project is collaboration with Oklahoma State University NERM department. This project is covered through an U.S. Forest Service Invasive Species Grant of \$20,000.

Continue to develop an Invasive Species (Chinese Privet) Demonstration Area on Oklahoma Land Commission property in Broken Bow, Oklahoma. This project is covered through an U.S. Forest Service Invasive Species Grant of \$10,000.

FY 2016 - Renewal of Agreement with a consultant assisting the Market Development Services staff with Oklahoma Economic Development internationally. - \$3,000.00

FY 2016 – Renewal of Agreement with the Made In Oklahoma Coalition for the purpose of increasing consumer awareness of Made In Oklahoma food products through a cooperative marketing campaign. - \$300,000.00

Contract renewal for OGC Administrative Law Judge FY 2016 effective 7/1/2015 – 6/30/15. Contract not to exceed \$10,000.

Contract renewal (804A) for Westlaw and Clear accounts FY 2016 effective 7/1/2015 – 6/30/15. Contract not to exceed \$16,000.

9. Consideration and Proposed Action on Cases Resolved by Stipulations

Consumer Protection Services

All American Exterminating, P. O. Box 636, Duncan, Oklahoma

Buy Rite Services, 510 W. Aspen, Pond Creek, Oklahoma

Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee

Mother Natures Pest & Lawn, P. O. Box 471440, Tulsa, Oklahoma

Scotts Lawn Service, 908 South 11th, Broken Arrow, Oklahoma

Sooner Scale, Inc., 2428 S. W. 14th Street, Oklahoma City, Oklahoma

Statewide Termite & Pest Control, 4129 N. W. 62nd St., Okla., Oklahoma

Turf and Ornamental, P. O. Box 20270, Oklahoma City, Oklahoma

**Possible Executive Session (if approved by the required number of members present):
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

10. Consideration and Proposed Action on Consent Order

Consumer Protection Services

Custom Air, P. O. Box 350, Louisville, Mississippi

**Possible Executive Session (if approved by the required number of members present):
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. Consideration and Proposed Action on Settlement Agreement

Market Development

Tom Hixson, 25704 E. Lakeview, Yale, Oklahoma

**Possible Executive Session (if approved by the required number of members present):
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

12. Old Business

13. New Business – Next Board meeting is scheduled for Tuesday, August 11, 2015, in Oklahoma City

14. Recess for lunch – no votes or action will be taken during the event.

15. Reconvened to attend the Feral Swine Forum at OKC Langston University in the Auditorium, 4205 N. Lincoln Blvd., Oklahoma City, OK at 1:00 p.m. to 3:00 p.m. Board members and the public may discuss program issues during the event, no votes or action will be taken during the event.

16. Adjournment