

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Tuesday, March 17, 2015  
10:00 a.m.

2800 N. Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of January 27, 2015
6. Consideration and Proposed Action on Division Reports
  - I. A. Administrative Services – Sancho Dickinson  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Paul Kerr  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – George Geissler  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Sancho Dickinson  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.
  - E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.

F. Wildlife Services – Kevin Grant

Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.

G. Agricultural Statistics – Wilbert Hundl, Jr.

Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.

H. Market Development Services – Jamey Allen

Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.

I. Agricultural Environmental Management Services – Jeremy Seiger

Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.

J. Office of General Counsel – Teena Gunter

Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.

L. Food Safety Services – Stan Stromberg

Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

II. Ag Communications and Outreach Update – Blayne Arthur

7. Consideration and Proposed Action on Claims

8. Consideration and Proposed Action on Purchases/Contracts

Professional Services - \$45,000 contract renewal option year 3 of 4 for Part-time Independent Contractor.

Professional Service Contract - \$25,000 for optical scanning services

Professional Services - \$20,000 - request approval to bid a Field Contract Consultant for period 07/01/2015-06/30/2016 with option of renewal three (3) additional years.

Professional Services - \$77,000 - request approval to bid a Professional Engineer Contract Consultant for period 07/01/2015-06/30/2016 with option of renewal three (3) additional years.

Professional Services - \$5,000 renewal with OSU Contract for soil and water testing.

Purchase of computers for CPS through Food Safetys FDA grant. All costs will be reimbursed 100%. \$13,920.66

Renew Gary Lewis contract for Dairy Services. \$30,000

Purchase PPE for the areas and the Wildland (G130 & 131) Crosswalk Training -- \$120,000 – DOD EMall

Amendment of purchase request in December 2014 for conversion of five (5) Class 8 Freightliner truck-tractors to legal and suitable bulldozer transport trucks. Conversion for all five (5) trucks estimated at a cost of \$219,858.00 to be reimbursed by FFY 13 and FFY 14 National Fire Preparedness Grants.

One Net Internet service for CW and RF FY16- \$7,000.00

Local & Long Distance telephone services FY16 - \$24,000.00 (Also for CW RF, FRC, FTIC, Woodward, Ardmore, Enid, and Burns Flat)

Postage meter - \$7,000.00

Electrical service for CW, RF, and FTIC areas located in Goldsby and Idabel FY 16- \$42,000.00

Contract for OARC for Rural Fire Coordinators - \$700,000.00

OK Tax Commission for Title & Tire fee for excess property - \$10,000.00

Purchase firefighting equipment for resale - \$200,000.

Purchase firefighting equipment (for Area Offices) - \$50,000.00

Rural Fire 80/20 Reimbursement pass-through grants - \$200,000.00

State Operational Assistance Grants - \$3,870,000.00

Advertising for the 2015/2016 Oklahoma Hunting & Fishing Regulations Guide for Fire Wise, Don't Move Firewood and Seedling Sales – Reimbursement through Fire Wise and Don't Move Firewood Grants - \$8,200

Fedex for overnight delivery of packaged live tree and shrub seedlings throughout Oklahoma FY16 - \$12,000

Parts, supplies and repair John Deere Farm Equipment at CW FY16-\$16,000

Purchase varieties of tree seeds used to grow seedlings at FRC CW area FY16-\$25,000

Oil and petroleum products for vehicles and equipment FY16-\$6,000

Chemicals for FRC & FTIC FY16-\$25,000

Propane for CW & RF area office and FTIC in Idabel FY16- \$12,500

McCurtain County Rural Water (Idabel) FY-\$6,000

Bags for shipping Seedlings out – FY16- \$10,000

Boxes for shipping Seedlings out – FY16- \$10,000

Idabel Public Works Authority – FY16 -\$2,500

Lab and Field testing – USDA- FY 16-\$2,500

FY 2015 – Videos highlighting State school teachers integrating AITC Specialty Crop lessons in their classrooms. They will be used as promotional videos on the AITC website and social media pages to encourage other teachers to try the lessons in their classrooms as well. Funded by USDA Specialty Crop Block Grant - \$20,000.00

FY 2015 – ODAFF and the Oklahoma State Fair have joined together to offer Made in Oklahoma companies a unique opportunity to showcase and sell their products in a Made in Oklahoma Store during the 11-day run of the Oklahoma State Fair. \$25,000.00

FY 2015 – Oklahoma Grown Farmers Market bags for OK Grown Markets and Plasticulture Program participants. – Amount approved by Board in January, 2015, was \$10,000.00. Total cost of project will be \$13,000.00.

FY 2015 - Overhead Trade Show Signage for Tulsa State Fair Made in Oklahoma Exhibit - \$16,000

FY 2015- Made in Oklahoma Bags for Re-sale - \$7,000

9. Consideration and Proposed Action on Agency Travel

10. Consideration and Proposed Action on Cases Resolved by Stipulations

**Agricultural Environmental Management Services**

Cherry Ranch, 441154 East 210 Road, Vinita, Oklahoma

**Consumer Protection Services**

Arrow Exterminating, P. O. Box 708, Broken Arrow, Oklahoma

Deterding Aerial, 701 West Cedar Drive, Ponca City, Oklahoma

Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee

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Kum & Go, L.C., 6400 Westown Parkway, West Des Moines, Iowa

Lambert-Brown Scales, Inc., 1101 E. Louisville, Broken Arrow, Oklahoma

Rod's Termite & Pest Control, 11250 S. E. 108<sup>th</sup>, Lexington, Oklahoma

\*\*Possible Executive Session (if approved by the required number of members present):  
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. Consideration and Proposed Action on Agriculture Enhancement and Diversification Board Recommendation to approve applications.
12. Consideration and Proposed Action on Agriculture Enhancement and Diversification Board Recommendation to determine the following delinquent loan as uncollectable.
13. Old Business
14. New Business – Next Board meeting is scheduled for Tuesday, May 7, 2015, in Oklahoma City
15. Adjournment