

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, May 8, 2018
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

**Prior to the Board meeting, members of the Board and staff from ODAFF may participate in the Agriculture Response Management and Resources (ARMAR) TTX. This national exercise will be conducted at Oklahoma Department of Emergency Management's (OEM) State Emergency Operations Center (SEOC) at 2401 N. Lincoln Blvd., Suite C 51, Oklahoma City, OK 73102. Board Members, staff, and the public may discuss program issues during this time; no votes or action will be taken during this time.*

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of April 3, 2018
6. Public Comment
7. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Bryan Painter
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Kilpatrick
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.

- D. Food Safety & Consumer Protection Services – Kenny Naylor
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards. Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.
- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- II. Ag Communications and Outreach Update – Betty Thompson

8. Consideration and Proposed Action on Claims
9. Consideration and Proposed Action on Purchases/Contracts

FY19 – OMES Central Printing - \$7,000
FY19 – Presort Mail Services - \$6,000
FY19 – Aircraft Hanger Lease - \$8,700
FY18 – Vehicle Purchases - \$149,958.00
AT&T Wireless - \$110,000
Comdata Inc. - \$1,500,000
Agency Workers Comp Insurance Premium - \$340,000
Department of Public Safety (Security Guard) - \$15,000
Bank of America – Credit Card Charges - \$30,000
Federal Express - \$30,000
Petroleum Traders (Bulk Fuel) - \$60,000
National Association of State Departments of Agriculture (NASDA) - \$10,700
Oklahoma Capital Improvement Authority – Bond Payments - \$1,698,308
Oklahoma Employee Security Commission - \$32,000
Oklahoma Public Employees Retirement System - \$100,000
Oklahoma Management Enterprise Services (OMES) – Risk Management - \$85,000
Oklahoma Management Enterprise Services FICA Savings - \$25,000
Oklahoma Management Enterprise Services – Facility Services - \$333,477
Oklahoma Management Enterprise Services – Information Technology - \$703,000
Oklahoma Management Enterprises – OPM - \$26,000
Xerox Inc. (Laser printer maintenance) - \$13,500
Pitney Bowes – Mail Machine Lease - \$20,000
Oklahoma Turnpike Authority – Pikepasses - \$21,000
United States Postal Services (Postage) - \$90,000
110 Properties (Walnut Storage Building) – \$14,000
Xerox (Lease of 20 copy devices) - \$65,000
Galt Temporary Services - \$150,000
Helicopter Maintenance and Repair Contract - \$35,000
Printing Oklahoma Agricultural Statistics 2018 annual bulletins - \$9,800
FY19 - \$700,000 Contract for Rural Fire Coordinators
FY19 - \$500,000 Rural Fire 80/20 Reimbursement Pass-through Grants
FY18 - \$60,000 Purchase of fire suppressant for aerial firefighting
FY19 - \$3,870,000 State Operational Assistance Grants
FY18 – \$6,000,000 Firefighting Resources
FY18 - \$10,000 Oklahoma Gardening Grant
FY18 - \$1,600,000 Settlement Agreement between OFS and USFS
Replacement for weight crane on scale vehicle - \$8,016.97
Contract Employee – \$30,000
Syringe Filters – \$20,000
Analytical Gas and High Quality Argon - \$17,000
Contract for supply of analytical grade water for laboratory testing - \$6,500
Germinator - \$19,000

64 kg Mass Comparator - \$18,000
Purchase of a Flow Analyzer - \$55,000
FY18 – printing of map and onsite handout for Agritourism Oklahoma Wine Trails and production of Wine Trails stamp - \$24,000
FY19 – Renewal of contract for graphic designer - \$9,400
FY19 – Agreement with Tulsa County Public Facilities Authority - \$21,500
FY19 – Agreement with Discover Oklahoma, Oklahoma Tourism and Recreation Department for the promotion of Agritourism venues through the development and production of an advertising campaign on Discover Oklahoma - \$15,000
FY19 – Ag in the Classroom annual State Teachers Summer Conference - \$8,000
FY19 – Agreement with Oklahoma Tourism and Recreation Department to promote Agritourism industry through the development of consumer marketing campaigns - \$50,000
FY19 – Renewal of contract with a graphic design firm to work with Agritourism program - \$30,000
Contract renewal for OGC Administrative Law Judge FY19 - \$10,000
Contract newal for OGC Westlaw and Clear online legal research system FY19 - \$20,000
Cooperative Service agreement with USDA APHIS Wildlife Services - \$769,000

10. Consideration and Proposed Action on Cases Resolved by Stipulations

Consumer Protection Services

System Scale, 2212 N. Yellowwood, Broken Arrow, OK
Johnny and Tommy Rowland, Tucker’s Slaughterhouse, 524 Lee Avenue, Durant, OK
Dhat Der Beef Jerky, John Didway, 305 N. Kentucky Ave., Panama, OK

**Possible Executive Session (if approved by the required number of members present):
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

11. Consideration and Proposed Action on Cases by Consent Order:

Office of General Counsel

Tom Coleman d/b/a Miguel Delgado, 850905 Highway 185, Chandler, OK

12. **Consideration and Proposed Action on Proposed Final Order of Default Judgment**

Animal Industry Services

Derek Payne, 9050 Charis Dr., Guthrie, OK

Consumer Protection Services

Buying All Metals, 10210 E. 50th St., Tulsa, OK 74146

13. **Consideration and Proposed Action on Emergency Rules**

CONSUMER PROTECTION

Title 35. Oklahoma Department of Agriculture, Food, and Forestry

Chapter 30. Consumer Protection

Subchapter 24. Oklahoma industrial Hemp Agricultural Pilot Program [NEW]

35:30-24-1. Purpose [NEW]

35:30-24-2. Definitions [NEW]

35:30-24-3. Application [NEW]

35:30-24-4. Grounds for denial of application [NEW]

35:30-24-5. License [NEW]

35:30-24-6. Continuing obligation to provide information [NEW]

35:30-24-7. Fees [NEW]

35:30-24-8. Certified seed program [NEW]

35:30-24-9. Harvest reports [NEW]

35:30-24-10. Records [NEW]

35:30-24-11. Inspection and testing [NEW]

35:30-24-12. Violations [NEW]

35:30-24-13. Destruction [NEW]

35:30-24-14. Hearings and contests [NEW]

14. Consideration and Proposed Action on Agriculture Enhancement and Diversification Board Recommendation to approve application.

15. Consideration and Proposed Action – Next Board meeting scheduled for **Tuesday, June 26, 2018** in Oklahoma City.

16. Old Business

17. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

18. Adjournment

**Members of the Board and staff from ODAFF may join for lunch. Board members, staff, and the public may discuss program issues during the luncheon; no votes or action will be taken during the luncheon.*