

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Wednesday, May 20, 2020
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of April 8, 2020.
6. Jimmy Emmons – Update from USDA
7. Consideration and Proposed Action on Division Reports
 - A. Administrative Services – Dan Ridings
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Tanna Hartington
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – Mark Goeller
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Kenny Naylor
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Meriruth Cohenour
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Teena Gunter
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- K. Food Safety Services – Scott Yates
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- L. Ag Communications and Outreach Update – Morgan Vance
- M. Legislative Update – JanLee Rowlett

8. Consideration and Proposed Action on Purchases/Contracts
- Printing of 1,500 Oklahoma Agricultural Statistics & Pocket Facts - \$12,000
 - FY21 – OMES Central Printing - \$7,000
 - FY21 – Presort Mail Services - \$6,000
 - FY21 – ImageNet Consulting - \$12,000
 - FY21 – Compsource – Rural Firefighters Workers Compensation - \$171,300
 - FY21 – Rural Fire Pension Fund for FY21 - \$92,000
 - FY21 – AT&T Wireless - \$120,000
 - FY21 – Comdata Inc. - \$1,500,000
 - FY21 – Agency Workers Comp Insurance Premium - \$340,000
 - FY21 – Department of Public Safety (Security Guard) - \$68,300
 - FY21 – Bank of America – Credit Card Charges - \$30,000
 - FY21 – Federal Express - \$30,000
 - FY21 – Petroleum Traders (Bulk Fuel) - \$60,000
 - FY21 – NASDA - \$16,900
 - FY21 – Oklahoma Capital Improvement Authority – Bond Payments - \$1,698,308
 - FY21 – Oklahoma Employee Security Commission – Unemployment Benefits - \$32,000
 - FY21 – Oklahoma Public Employees Retirement System - \$100,000
 - FY21 – OMES – Risk Management - \$77,000
 - FY21 – OMES – FICA Savings - \$25,000
 - FY21 – OMES – Facility Services - \$333,477
 - FY21 – OMES – Information Technology - \$703,000
 - FY21 – OMES – OPM - \$26,000
 - FY21 – Pitney Bowes – Mail Machine Lease - \$20,000
 - FY21 – Oklahoma Turnpike Authority – Pikepasses - \$21,000
 - FY21 – USPS - \$90,000
 - FY21 – Walnut Storage Building - \$14,000
 - FY21 – Xerox - \$78,500
 - FY21 – Galt Temporary Services - \$150,000
 - Web Design and Development by Koch Communications - \$37,425.10
 - OVMA - \$20,000
 - USAHerds - \$27,038
 - Contract Employee for Dairy Services - \$30,000
 - OSU Produce Safety Training Contract - \$450,000
 - Win Wam, Computer Software for produce safety inspections - \$20,000
 - Computers for Food Safety - \$38,000
 - FY21 - \$10,000 Federal Funds w/Oklahoma Gardening Grant
 - FY21 - \$15,000 Federal Funds w/Oklahoma Urban and Community Forestry Council
 - FY21 - \$30,000 Federal Funds – Award Federal pass-through funding to communities
 - Purchase 1000 kg Mass Comparator for testing - \$60,000
 - FY21 – Renewal of contract for graphic designer - \$9,400
 - FY21 – Contract with graphic design firm to work with Agritourism Program - \$30,000
 - FY21 – Agreement with Food Export Association - \$7,000
 - FY21 – Agreement with Discover Oklahoma - \$15,000
 - FY21 – Agreement with Oklahoma Tourism & Recreation Department - \$50,000

9. Consideration and Proposed Action on Cases Resolved by Stipulations

Consumer Protection Services

Agwerx Aviation, 2000 N.W. Will Rogers Road, Bartlesville, Oklahoma
Marty Clinton, 15845, SCR 210, Altus, Oklahoma
Jeff Goode, 104 Bryan Road, Devol, Oklahoma
Harvey Farms LIC#164, 1300 South Country Club Rd. El Reno, Oklahoma
Raab Aviation, 7605 Donkey Lane, Marlow Oklahoma
Fred Schmedt, 1701 Lee Drive, Altus, Oklahoma

****Possible Executive Session (if approved by the required number of members present):**
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

10. Consideration and Proposed Action on Cases Resolved by Consent Order

Consumer Protection Services

Hempyre Genetics, LLC, 8101 S. I-35 Service Road, Oklahoma City, Oklahoma

11. Next Board meeting scheduled for **Wednesday, July 8, 2020** at Oklahoma City.

12. Old Business

13. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

14. Adjournment

**Members of the Board and staff from ODAFF will attend a blood drive at the OBI Donor Center located at 901 N. Lincoln Blvd., Oklahoma City after the Board Meeting. Board members, staff, tour guides, and the public may discuss program issues during the tour; no votes or action will be taken during the tour.*