

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Tuesday, November 4, 2014  
10:00 a.m.

106 Ag Hall  
Oklahoma State University  
Stillwater, Oklahoma 74078

\*Prior to the Board meeting, members of the Board and staff from ODAFF will tour SST Software. Board members, staff, tour guides and the public may discuss program issues during the tour; no votes or action will be taken during the tour.

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of September 16, 2014
6. Consideration and Proposed Action on Division Reports
  - I. A. Administrative Services – Sancho Dickinson  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Paul Kerr  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – George Geissler  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Sancho Dickinson  
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Kevin Grant  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Wilbert Hundl, Jr.  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen  
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger  
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter  
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- L. Food Safety Services – Stan Stromberg  
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- II. Ag Communications and Outreach Update – Blayne Arthur

## 7. Consideration and Proposed Action on Claims

8. Consideration and Proposed Action on Purchases/Contracts

Contract with OSU for Large Animal Incentive Act, incentive for Veterinarians that practice in rural Oklahoma

Contract with OADDL to purchase a PCR system for the OSU Laboratory, paid thru a Cooperative Agreement issued to OADFF

Purchase twenty-three (23) ESRI GIS Licenses

NASF FY15 Membership Dues

USDA has provided a Specialty Crop Block Grant to continue promoting the specialty crop industry in the State of Oklahoma. ODAFF is one of eight grant partners included in this award and has administrative responsibility for seven projects. Effective 9/30/14 - 9/29/17

9. Consideration and Proposed Action on Agency Travel

10. Consideration and Proposed Action on Stipulations

**Agricultural Environmental Management Services**

Milton Jantz, 35401 S. 4405 Road, Big Cabin, Oklahoma  
Steve Jones, 875 CR 1510, Rush Springs, Oklahoma

**Animal Industry Services**

Bill Dye, 816 East 191<sup>st</sup> Street, Mounds, Oklahoma

**Consumer Protection Services**

Bedlam Pest Control, 11907 E. 105<sup>th</sup> PL N., Owasso, Oklahoma  
Don's Pest & Weed Control, P.O. Box 10501, Midwest City, Oklahoma  
Echelawn, 524 Westland Drive, Edmond, Oklahoma  
Kum & Go, L. C., 6400 Westown Parkway, West Des Moines, Iowa  
Lynn's Lawn Service, 2400 Ames, Ponca City, Oklahoma  
Magnolia Manor, 4631 S. Braden Ave., Tulsa, Oklahoma  
Jason Obrien, 816 Jesse James Road, Pineville, Missouri  
Shawn Stevens, 48456 Carter Road, Carmen, Oklahoma

11. Consideration and Proposed Action on Consent Orders

**Consumer Protection Services**

Northeast Rural Services, 443857 E. HWY 60, Vinita, Oklahoma

12. Consideration and Proposed Action on Proposed 2015 Board of Agriculture Meeting Dates

13. Old Business

14. New Business – Next Board meeting is scheduled for Tuesday, December 9, 2014, in Oklahoma City

15. Adjournment \*

\*Members of the Board and staff from ODAFF will tour SST Software prior to the Board meeting. Lunch will be held at Taylor's Dining, Oklahoma State University (OSU), followed by tours of other agriculture venues including FAPC, the Swine Barn, Sparks Research Center and the Wheat Breeding Greenhouses. Board members, staff, tour guides and the public may discuss program issues during the tour; no votes or action will be taken during the tour.