AGENDA

STATE BOARD OF AGRICULTURE

DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Thursday, May 7, 2015
2:00 p.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

*Prior to the Board meeting, members of the Board will attend the 64th annual National Land and Range Judging Contest. The contest site will be on the Cheyenne-Arapaho Tribal Lands in Concho. The luncheon will be at Redlands Community College Darlington campus, 5005 Darlington Rd., El Reno.

1. Call to Order

2. Roll Call

3. Declaration of a Quorum

4. Introduction of Guests

5. Consideration and Proposed Action on Minutes of Regular Board Meeting of March 17, 2015

6. Consideration and Proposed Action on Division Reports

I. A. Administrative Services – Sancho Dickinson
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.

B. Laboratory Services – Paul Kerr
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.

C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.

D. Consumer Protection Services – Sancho Dickinson
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.

F. Wildlife Services – Kevin Grant
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.

G. Agricultural Statistics – Wilbert Hundl, Jr.
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.

H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.

I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.

J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.

L. Food Safety Services – Stan Stromberg
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

II. Ag Communications and Outreach Update – Blayne Arthur

7. Consideration and Proposed Action on Claims

8. Consideration and Proposed Action on Purchases/Contracts

FY 16 - A T & T Wireless - Agency cellular pooled plan phone and data service - $105,000.00

FY 16 - BMI - Laserfiche software - $23,000.00

FY 16 - Statewide Vendor -Vehicle fuel and maintenance - $1,500,000.00

FY 16 - Agency Workers Comp Insurance premium - $400,000.00

FY 16 - Volunteer Firefighters Workers Comp Insurance premium - $169,000.00

FY 16 - Department of Public Safety - Unarmed Security - $15,000.00

Fy 16 - Bank of America - Credit Card charges - $20,000.00

FY 16 - Federal Express - Agency Shipping Services - $25,000.00

Y 16 - Statewide Vendor - Bulk Fuel - $180,000.00

FY 16 - NASDA - Membership dues - $10,700.00

Y 16- Oklahoma Capital Improvement Authority - Bond payments - $1,800,170.00

FY 16 - Oklahoma Employment Security Commission - Unemployment benefits - $20,000.00

FY 16 - Oklahoma Firefighters Pension - Pension payment for Volunteer Firefighters - $92,500.00

FY 16 - Oklahoma Public Employees Retirement System - Retirees unused sick leave for agency - $20,000

F.00Y 16 - OMES - Agency Telephone service - $70,000.00

FY 16 - OMES - Department of Central Services- Printing - $10,000.00

FY 16 - OMES - Department of Central Services - Ag Stats Printing - $6,000.00

Y 16 - OMES - Department of Central Services - Liability, vehicle personal property, equipment, contents, Tort and Directors and Officers Insurance - $85,000.00

FY 16 - OMES - CORE - Transactions fees - $27,000.00

FY 16 - OMES - EBC - Fica Savings - $12,000.00

FY 16 - OMES - Facilities Services - Tulsa Office - $13,900.00

FY 16 - OMES - Facility Services - Service Management Agreement - $333,477.00

FY 16 - OMES - ISD - Service Level Agreement - $706,000.00

FY 16 - OMES - OPM - Merit System Charges - $65,000.00

FY 16 - PDS Solutions - Agency Printer Maintenance - $13,500.00

FY 16 - Pitney Bowes - Mail Machine Rental and Supplies - $20,000.00

FY 16 - Presort First Class - Presort mail services - $10,000.00

FY 16 - Turnpike Authority - Pike Pass - $21,000.00

FY 16 - US Postal Services - Agency Postage - $90,000.00

FY 16 - USDA Wildlife Services - Cooperative Agreement - $1,255,825.00

FY 16 - Walnut Building LLC - Warehouse storage - $14,000.00

FY 16 - Xerox - Lease for 13 copy devices - $70,800.00

FY 16 - Galt - Temporary services contracts for all divisions - $215,000.00

FY 16 - Standley - Copier Lease for all divisions - $21,000.00

FY 16 - Hanger Space - $8,700.00

FY 16- Helicopter Maintenance and Repair - $20,000.00

Printing of 1,000 Oklahoma Agricultural Statistics 2015 annual bulletins, and 3,000 Oklahoma Pocket Facts 2016 for FY 2016 - $9,800 dollars.

Contract with Oklahoma Office of Management & Enterprise Services to provide telephone services (long distance and local) for Agricultural Statistics Division in FY 2016 - $10,000.00 dollars.

OSU Pesticide Applicator Training Contract for FY 2016 (year 5 of 5 year contract with Oklahoma State University) - $143,000

Pesticide Independent Contractor for FY 2016 (year 3 of 5 year contract) - $64,000.00

Unwanted Pesticide Disposal Program Contract for FY 2016 (year 2 of 5 year contract with Stericycle) $150,000.00

OSU laboratory testing fees for soil and water samples related to environmental pollution investigations - $10,800.00

OSU and ODAFF Soil Fertililty Research Contract for FY2016 (year 4 of 5) as described in 2 O.S. 2011, Section 8 - 77.7 (A) For the purpose of conducting soil fertility research and extension involving efficient fertilizer use for agronomic crops and groundwater and surface water protection from plant food nutrients - $450,000.00

Global Information Systems Computer - Dell Precision Tower 7810 CTO Base - $5,600.00

EPA Region VI Inspector Training - $50,000.00

Purchase fertilizer for Forest Regeneration Center and FTIC – FY16 -- $17,000.00

Repairs to Forest Regeneration Center's refrigeration trailers – FY16 -- $10,000.00

Purchase sphagnum moss for use with packaging Forest Regeneration Center tree Seedlings – FY16 -- $15,000.00

Soil Chemical Treatment – FY16 -- $40,000.00

Hydra Mulch – top dressing for beds – FY16 -- $10,000.00

Forestry Services, SE Area Office Complex, commercial mower - $5300 (mower is on State-Wide Contract CPSW190)

Land Lease-Commercial-SE Area Office – FY16 -- $7,150

Land Lease-land only-SE Area Complex – FY 16 -- $1,500

Contract renewal for lease purchase agreement for the Laboratory Equipment. Contract not to exceed $307,642.56.

Contract for supply of Syringe Filters with and without Glass Pre-Filters for testing purposes.. Effective 07/01/15 - 06/30/16. Contract not to exceed $22,000.00.

Contract renewal for analytical gas and high quality argon for testing various agricultureal products and cylinder rental (year 3 of 4). Effective 07/01/15 - 06/30/16. Contract not to exceed $16,000.00

Contract with Eastern Laboratory Services LTD to provide test standards for Milk Testing. Effective 07/01/15 - 06/30/16. Contract not to exceed $5,614.18

FY 2015 – Reprint of Agritourism and Wine Trail maps $10,000.00

FY 2015 – Sponsorship Agreement for National Junior Angus Show, Tulsa, OK $10,000.00

FY 2015 –Sponsorship Agreement Limousin Jr. National Show, Tulsa OK - $10,000.00

FY2016 - Ag in The Classroom annual State Teachers' Summer Conference - $6,000.00

FY 2016 - Renewal of Agreement for a graphic designer to work with the Agritourism Program. $33,000.00

FY2016 - Renewal of Agreement for graphic designer to work with Ag in the Classroom, Farm to School, Farmers Market, and Plasticulture programs in creating promotional and print items to further promote the programs and help establish continuity with advertising and marketing pieces. $10,000.00

FY 2016 - Renewal of Agreement with Oklahoma State University to develop and update Ag in the classroom curriculum. $10,000.00

FY 2016 - Renewal of Agreement with Oklahoma Tourism and Recreation Department for the promotion of Agritourism venues through the development and production of an advertising campaign on *Discover Oklahoma* television shows. $15,000.00

FY 2016 - Renewal of Agreement with Oklahoma Tourism and Recreation Department to promote the Agritourism industry through the development of consumer marketing campaigns. $50,000.00

FY 2016 - Agreement with 2015 Tulsa State Fair for booth spaces to be sublet to Made in Oklahoma companies. $18,445.00

FY 2016- Made in Oklahoma Bags for Re-sale purposes - $7,000

9. Consideration and Proposed Action on Cases Resolved by Stipulations

Agricultural Environmental Management Services
Shelly Brown, 434757 E. 330, Big Cabin, Oklahoma

Animal Industry Services
Lester Cramton, 7420 Nickles Drive, Duncan, Oklahoma

Consumer Protection Services
Arrow Exterminators, 7701 N. Broadway Ext., Oklahoma City, Oklahoma
Bogle Right of Way Services, P. O. Box 835, Langley, Oklahoma
Christian Agriculture, 118 Maple, Cordell, Oklahoma
Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee
Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee
Dollar General Corp., 100 Mission Ridge, Goodlettsville, Tennessee
Fairbanks Scales, 2650 Lombardy Lane, Suite F, Dallas, Texas
Farmers Cooperative, 800 Washington Street, Bessie, Oklahoma
Jiffy Trip Stores, Inc., 123 S. Grand, Cherokee, Oklahoma
Paragon Helicopter Service, 14157 E. 580 Road, Inola, Oklahoma
Scott Crabtree Spraying, 50 CFR 6305, Ralston, Oklahoma

**Possible Executive Session (if approved by the required number of members present): As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of "[e]ngaging in

deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act."

10. Consideration and Proposed Action on Consent Order

Consumer Protection Services
Helena Chemical Company, 214 N. Washington, Welch, Oklahoma

**Possible Executive Session (if approved by the required number of members present): As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of "[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act."

11. Consideration and Proposed Action on Agriculture Enhancement and Diversification Board Recommendation to approve applications.

12. Old Business

13. New Business – Next Board meeting is scheduled for Tuesday, June 30, 2015, in Oklahoma City

14. Adjournment

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