

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, November 5, 2013
10:00 a.m.

Board Room
Agriculture Building
Oklahoma City, Oklahoma

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of October 1, 2013
6. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Michael Kusik
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Paul Kerr
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Sancho Dickinson
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.
 - E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency

response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.

F. Wildlife Services – Kevin Grant

Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.

G. Agricultural Statistics – Wilbert Hundl, Jr.

Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.

H. Market Development Services – Jamey Allen

Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.

I. Agricultural Environmental Management Services – Dan Parrish

Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.

J. Office of General Counsel – Teena Gunter

Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.

L. Food Safety Services – Stan Stromberg

Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

II. Ag Communications and Outreach Update – Blayne Arthur

7. Consideration and Proposed Action on Claims

8. Consideration and Proposed Action on Purchases/Contracts

OMES - Lease for Office Space for Agricultural Statistics during the third floor renovation

Purchase three pickups (Chevy C1500 4 x 4) from Oklahoma Department of Wildlife Conservation for use in Wildlife Services

Purchase Examination Software for the purpose of Grain Warehouse Audit Program

Purchase and present an ISO/IEC 17025 Training Course to Laboratory staff

FY 2013 - Harvest of the month posters and window clings - Funded entirely by USDA Specialty Crop Block Grant

FY2014 - Specialty Food Show, New York City - North America's largest specialty food and beverage marketplace. Booth space to be sublet to MIO companies

USDA Specialty Crop Block Grant (SCBG) to promote specialty crop industry in Oklahoma. ODAFF has administrative responsibility for nine projects. Effective 9/28/13 - 9/26/16

FY 2014 - Six contractors to assist with the installation of Plasticulture gardens - Funded by USDA SCBG - Farm Bill

ODAFF is promoting the awareness and purchase of specialty crops at Oklahoma Grown Farmers Markets by providing recipes using local fruit and vegetables. ODAFF will contract with a local food stylist for the purposing of testing the submitted recipes and working with a photographer in arranging the products for the food photo shoot. Funded by USDA SCBG – Farm Bill

FY 2014 - ODAFF will contract with a local food photographer for the development of recipe cards promoting specialty crops at the Oklahoma Grown Farmers Markets. Funded by USDA SCBG - Farm Bill

9. Consideration and Proposed Action on Agency Travel

10. Consideration and Proposed Action on Stipulations

Consumer Protection Services

Express Exterminators, 14000 Sauna Lane, Oklahoma City, Oklahoma

Scott's Termite, P O Box 1012, Mustang, Oklahoma

Superior Termite and Pest Control, 205 S. 85th Ave., Tulsa, Oklahoma

Superior Termite and Pest Control, 205 S. 85th Ave., Tulsa, Oklahoma

11. Consideration and Proposed Action on Proposed 2014 Board of Agriculture Meeting Dates

12. New Business – Next Board meeting is scheduled for Tuesday, January 28, 2014

13. Old Business

14. Adjournment