

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Tuesday, March 4, 2014
10:00 a.m.

106 Agriculture Hall
Oklahoma State University
Stillwater, Oklahoma

**Prior to the Board meeting, there will be a tour of SST Software, Stillwater, OK. Following the Board meeting, lunch will be at Taylor's Dining Room followed by tours of FAPC, the Swine Barn, Sparks Research Center and the Wheat Breeding Greenhouses, Oklahoma State University.

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of January 28, 2014
6. Consideration and Proposed Action on Division Reports
 - I. A. Administrative Services – Michael Kusik
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services – Paul Kerr
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – George Geissler
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Sancho Dickinson
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Kevin Grant
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Wilbert Hundl, Jr.
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Jamey Allen
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Plasticulture, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Jeremy Seiger
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division and Commercial Pet Breeders, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- L. Food Safety Services – Stan Stromberg
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

II. Ag Communications and Outreach Update – Blayne Arthur

- 7. Consideration and Proposed Action on Claims
- 8. Consideration and Proposed Action on Purchases/Contracts
FY 2014 - Contribution to Firefighters Pension & Retirement System for Volunteer Firefighters

FY2014 - Service Maintenance agreement for repairs, parts, inspections, and maintenance as required by FAA for the helicopter used by ODAFF

Bill Knight Ford - FY 2014 Purchase of twelve (12) Ford F-150 CNG Bi-Fuel pickup trucks

ImageNet Consulting Statement of Work and Laserfiche Project

Purchase of ¾ ton, 4-door, 4x4 pickup for use by Forestry Staff Forester responsible for prescribed burn program (Funding through combination of Federal and State Funds)

Increase funding of Nursery Irrigation System replacement - Bids returned to OMES Construction and Properties were higher than projected by OMES.

Purchase a Nitrogen Generator for the Pesticide Section. Paid for by the FDA FLAP Grant

Amendment to FY2014 USDA Wildlife Services Contract – An amendment to the existing Annual Cooperative Agreement between ODAFF and USDA, APHIS to include an increase to provide one-half salary for a pilot position.

9. Consideration and Proposed Action on Agency Travel

10. Consideration and Proposed Action on Stipulations

Consumer Protection Services

B&S Air, Inc., P. O. Box 725, Lumpkin, GA

Big V Feeds, Inc., 1621 E. Electric Ave., P. O. Box 943, McAlester, OK

Dollar General Corp., 100 Mission Ridge, Goodlettsville, TN

Steggs Aerial Spraying, P. O. Box 446, Alva, OK

W. B. Johnston Grain, P. O. Box 69, Billings, OK

11. Consideration and Proposed Action on Proposed Final Administrative Orders

Consumer Protection Services

Greenway, P. O. Box 565, Bixby, OK

Turf Pros, LLC, 13801 S. E. 114th Street, Oklahoma City, OK

12. Consideration and Proposed Action on Agriculture Enhancement and Diversification Board Recommendations to Approve Applications

Carla Schmidt - Greenhouse - Grant
Fairview, OK

Darla Grumbein - Upgrade Milking - Grant
Vinita, OK Parlor

Don Blehm - Hoophouses - Grant
Hitchcock, OK

Paul Brown - Pumpkins - Grant
Chickasha, OK

13. New Business – Next Board meeting is scheduled for Tuesday, April 1, 2014
14. Old Business
15. Adjournment

**On March 4, 2014, prior to the Board meeting, some members of the Board and staff from ODAFF will tour SST Software, Stillwater, OK. Following the Board meeting, lunch will be at Taylor's Dining Room, followed by tours of FAPC, the Swine Barn, Sparks Research Center and the Wheat Breeding Greenhouses, Oklahoma State University. Board members, staff, tour guides and the public may discuss program issues during the tour; however, no votes or action will be taken during the tour.